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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WASHINGTON, D. C.

1940 AGRICULTURAL CONSERVATION PROGRAM
NORTH CENTRAL REGION

INSTRUCTIONS TO STATE COMMITTEES FOR LISTING
PAYMENT DATA ON STATISTICAL LISTING SHEETS,
FORMS NCR-438a



Statistical data in connection with the 1940 Agricultural Conservation and Parity Price Programs will be listed on form NCR-438a in the Statistical Section of the State office. Payment data will be listed by townships for all farms in each county for which a payment was computed under the 1940 Agricultural Conservation Program, all farms which enter into the computation of a payment on a multiple application, from NCR-427, and all farms for which parity payments were computed.

When blocks of forms NCR-425, 1940 Farm Computation Sheets, are received in the Statistical Section they will be sorted by townships and arranged in numerical order for listing.

Determine which of the computation sheets are to be listed by examining the application for payment serial numbers which appear above Section IV and the net payment for the farm entered in Section IV, item (11), column (b). The data on the computation sheets, forms NCR-425, will not be listed on form NCR-438a if all serial numbers entered above Section IV are 7,000 or less and the entry in Section IV, item (11), column (b) is zero.

In listing the data from farm computation sheets the farm number in column (1) of NCR-438a will be encircled if:

- (1) The entry in Section IV, item (11), column (b) of NCR-425 is zero and one or more of the serial numbers which appear on such form are greater than 7,000 and one or more serial numbers are less than 7,000, or;
- (2) The computation sheet contains serial numbers which are all greater than 7,000.

When listing, each entry clerk will make a list of the encircled farm numbers and the serial numbers above 7,000 which appear on the computation sheet for each of such farms. The applications for payment for more than one farm which are filed by serial numbers in the Application for Payment Section for each of the applications listed in connection with an encircled farm number will be examined to determine if the farm

entered into the computation of a payment on a multiple application. In determining if a payment was earned on any multiple application, form NCR-427, examine the entry in Section II, line (4), column (f). Delete the entries in columns (2) to (18), inclusive, on form NCR-438a for each farm for which the examination of all applications for payment for persons interested in the farm shows that such farm did not enter into the computation of a payment on any of the applications identified with the farm.

The amount of increase for adjusting small payments on all applications for payment identified with each farm will be entered in column (17) of form NCR-438a on the line where the payment data for the farm are listed. The amount of increase for adjusting small payments will be obtained from form NCR-426, Section IV, line (3), column (b).

After each block of forms NCR-425 has been tabulated on form NCR-438a, they shall be returned to the Application for Payment Section for filing.

SECTION I. Listing of Payments under the 1940
Agricultural Conservation Program

Enter in the spaces provided at the bottom of each sheet the name of the State, county, township, the township code number and the sheet number.

- Column 1. Enter the farm number. It will not be necessary to enter the township code number.
- Column 2. Enter the payment earned for corn from Section IV, item (1), column (b), or;
- Column 3. Enter the deduction for corn from Section IV, item (1), column (c).
- Column 4. Enter the payment earned for wheat from Section IV, item (2), column (b), or;
- Column 5. Enter the deduction for wheat from Section IV, item (2), column (c).
- Column 6. Enter the payment earned for tobacco from Section IV, item (3), column (b). Designate the type of tobacco in the box heading of the column.

Column 7. Enter the deduction for tobacco from Section IV, item (3), column (c). If more than one type of tobacco is grown in a county, payments and deductions for the second type shall be entered in any convenient unused columns.

Note: In counties in Nebraska and South Dakota in which restoration land is designated, column (6) will be used to list restoration land payments.

Column 8. Enter the payment earned for potatoes or cotton from Section IV, item (4) or (5), column (b), or;

Column 9. Enter the deduction for potatoes or cotton from Section IV, item (4) or (5), column (c). Strike the name of the crop in the headings of columns (8) and (9) which is not applicable.

Column 10. Enter the payment earned for commercial vegetables from Section IV, item (6), column (b), or;

Column 11. Enter the deduction for commercial vegetables from Section IV, item (6), column (c).

Column 12. Enter the payment earned for general soil-depleting crops from Section IV, item (7), column (b), or;

Column 13. Enter the deduction for exceeding the general acreage from Section IV, item (7), column (c).

Column 14. Enter the payment earned for carrying out soil-building practices from Section IV, item (9), column (b).

Column 15. Enter the total of columns (2), (4), (6), (8), (10), (12), and (14).

Column 16. Enter the total of columns (3), (5), (7), (9), (11), and (13).

Column 17. Enter the amount of increase for adjusting small payments. To determine the amount of increase for adjusting small payments refer to the application for payment serial numbers entered above Section IV of NCR-425 and obtain the sum of the increases on the applications for payment, forms NCR-426, Section IV, line (3), column (b).

Column 18. Enter the maximum soil-building payment for the farm from Section II, item (12), column (c).

SECTION II. Listing 1940 Parity Payment Data

The data to be listed on form NCR-438a in columns (19) to (24), inclusive, will be taken from parity payment applications, form ACP-111. In listing these data determine that the entries in columns (19) to (24), inclusive, relate to the identical farms for which the farm numbers are entered in column (1).

When blocks of forms ACP-111 are received in the Statistical Section they shall be sorted by townships and arranged in numerical order. In arranging applications for 1940 parity payments ascertain that all of the applications in each block are for the same commodity.

The data for farms for which parity payments are computed will be listed in columns (19) and (20) for wheat payments, columns (21) and (22) for corn payments, and columns (23) and (24) for cotton payments. After the data from forms ACP-111 have been entered on form NCR-438a they shall be returned to the Application for Payment Section for filing.

1. Enter in columns (19), (21), and (23), the number of payees shown on each application for 1940 wheat, corn, and cotton parity payments, respectively, from forms ACP-111, Section II.
2. Enter in columns (20), (22), and (24), the amounts of the respective wheat, corn, and cotton parity payments computed for the farm. These amounts shall be taken from form ACP-111, Section I, item (5).

SECTION III. County Summary of Statistical Data Relating to Payments

After all entries have been made on form NCR-438a for each farm to be listed and the data for all non-payment farms have been deleted obtain the sheet and township totals of all columns containing data.

Under the sheet and township totals of each of the gross farm parity payments enter in the spaces provided the number of farms upon which wheat, corn, and cotton parity payments were computed, respectively.

Label a separate sheet form NCR-438a, "County Summary" and enter on this summary all column totals and the number of farms upon which wheat, corn, or cotton parity payments were computed by township totals. After the data for all townships have been entered on the county summary obtain county totals of all columns and other pertinent data and enter such data in the appropriate spaces on the county summary sheet.

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